

# Credit Authorizers, Checkers, and Clerks

Ranked

# 32

by count of job opportunities

Percentage

0.76%

of all job opportunities

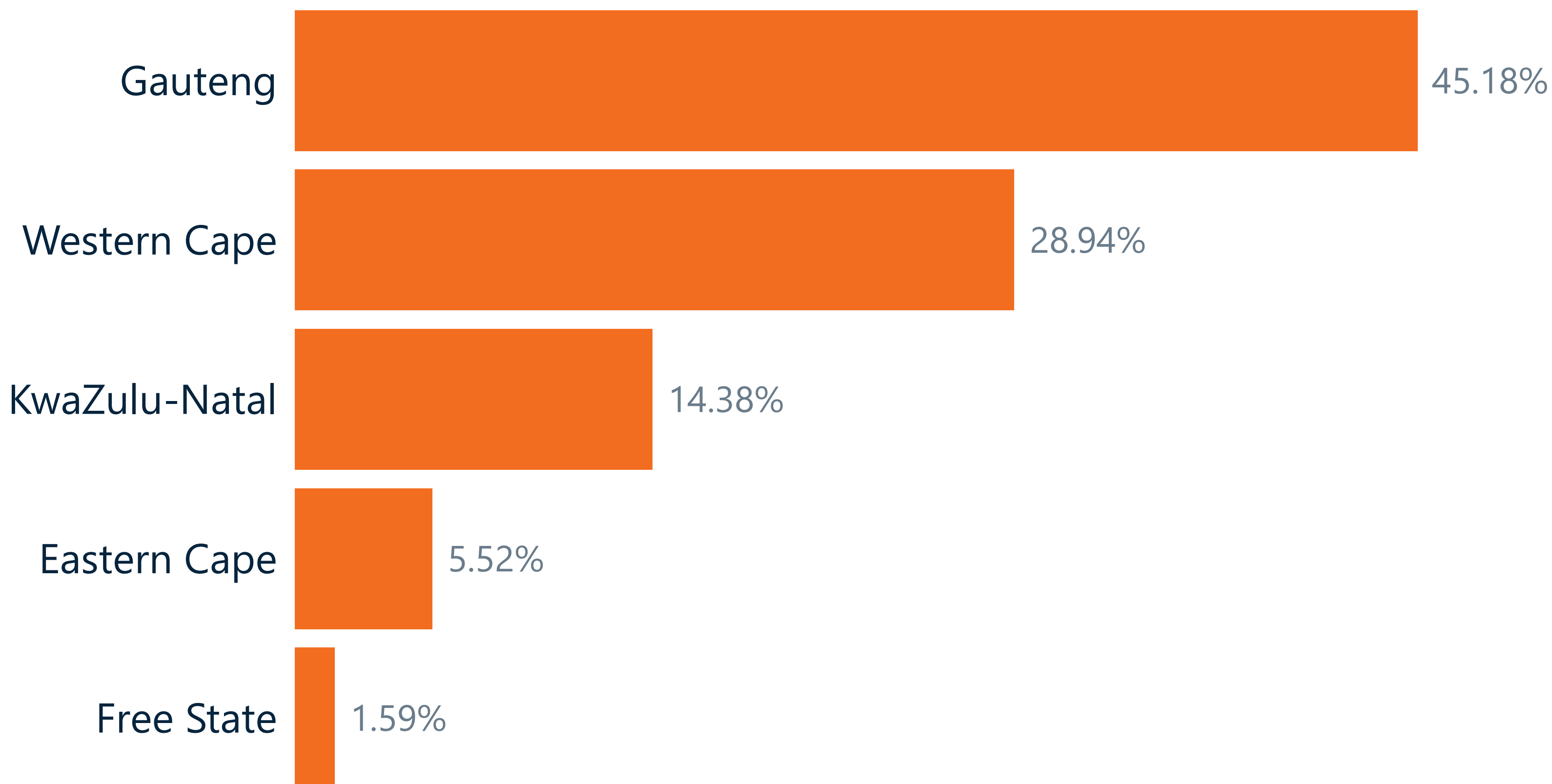
Hard-to-Fill

16.02%

% job opportunities that are "hard-to-fill"

## Top 5 Provinces

by percentage of job opportunities



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# Credit Authorizers, Checkers, and Clerks

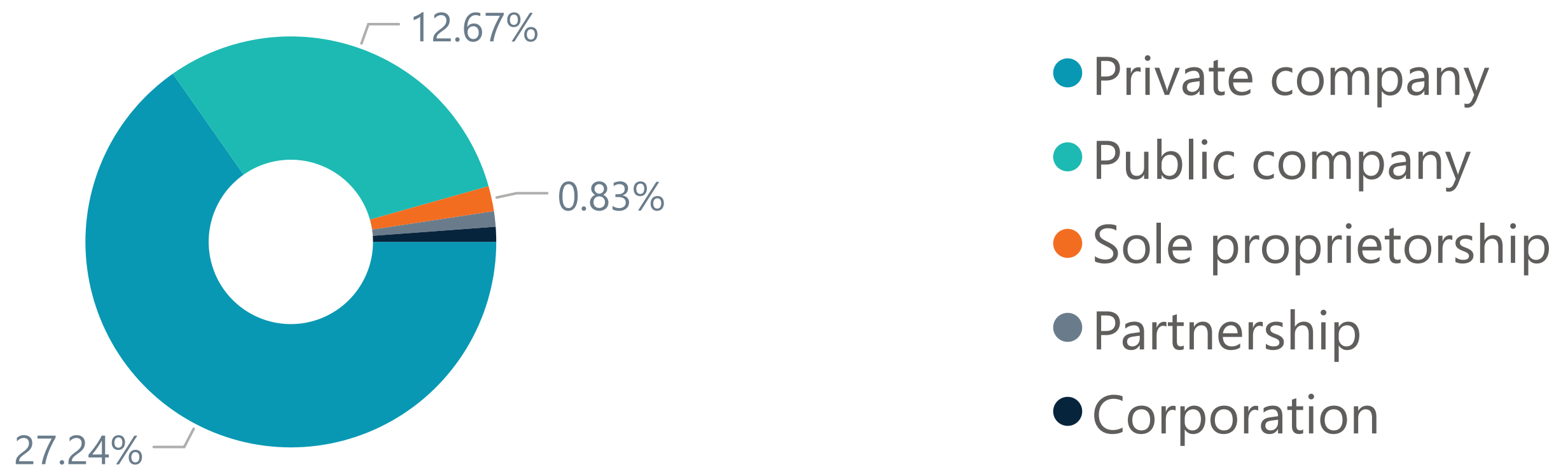
## Top 5 Industries

by percentage of job opportunities

|                                       |        |
|---------------------------------------|--------|
| Transportation and storage            | 14.16% |
| Administrative and support activities | 11.89% |
| Wholesale and retail trade            | 8.90%  |
| Manufacturing                         | 7.39%  |
| Financial and insurance activities    | 4.71%  |

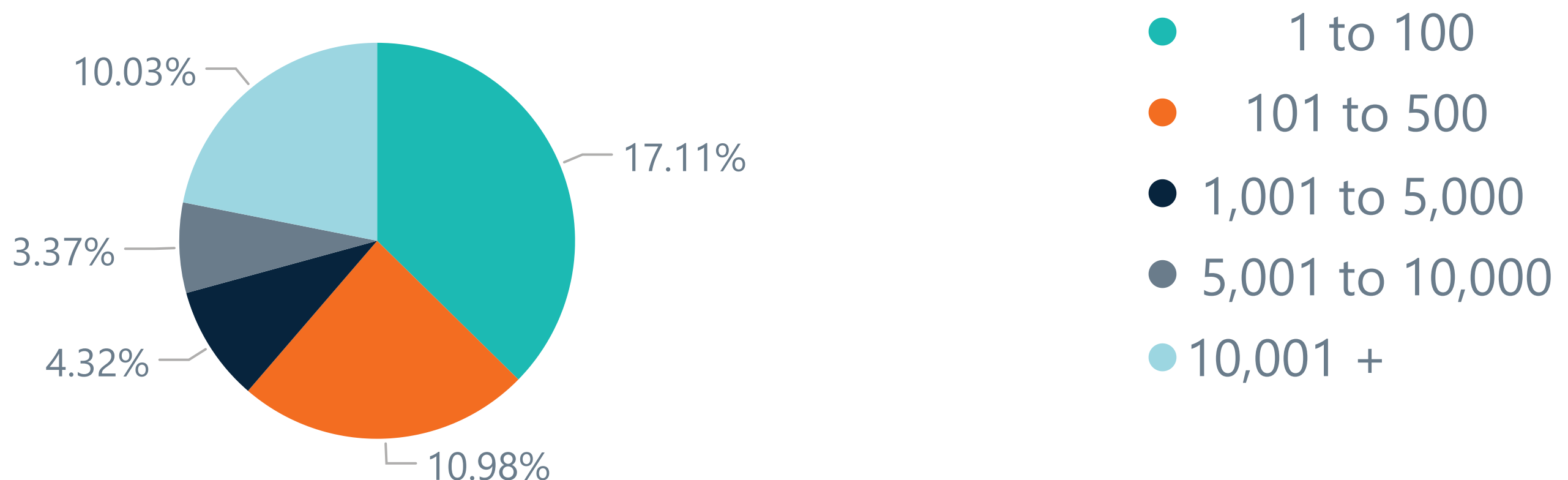
## Top 5 Company Types

by percentage of job opportunities



## Top 5 Company Sizes

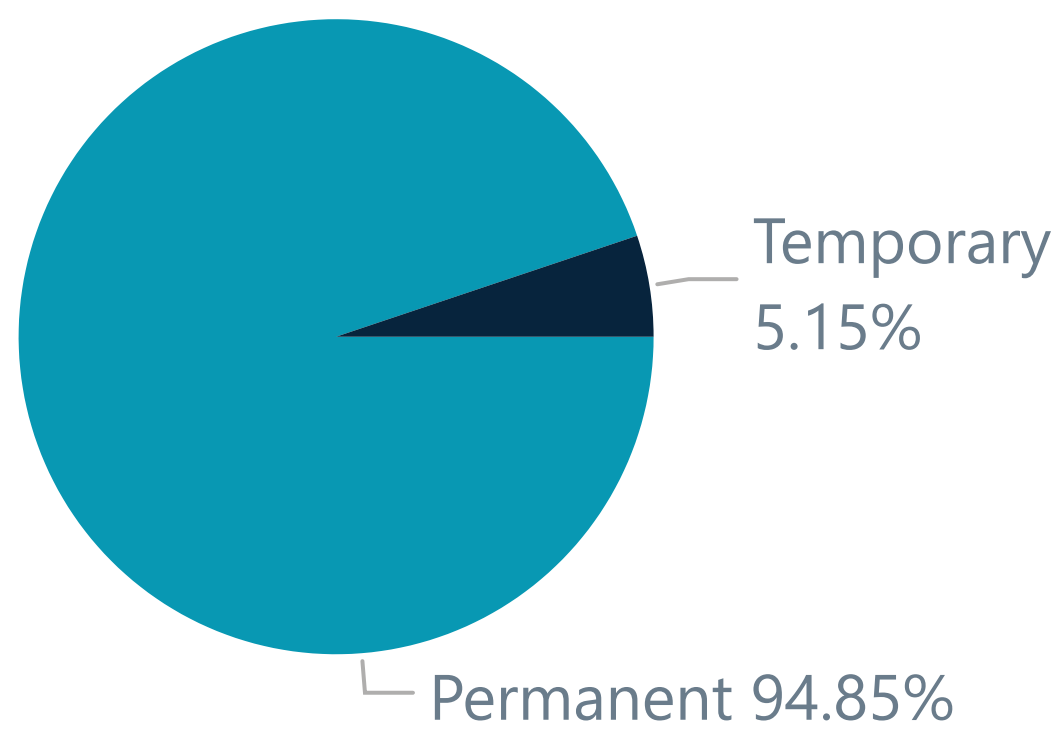
by percentage of job opportunities



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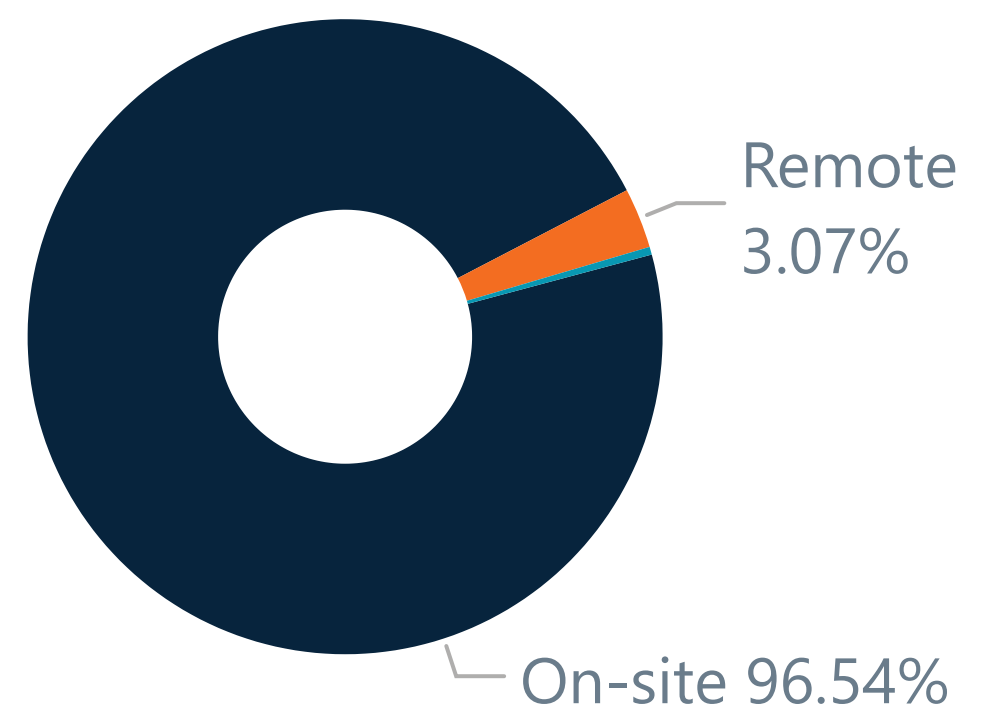
## Employment Type

percentage of job opportunities



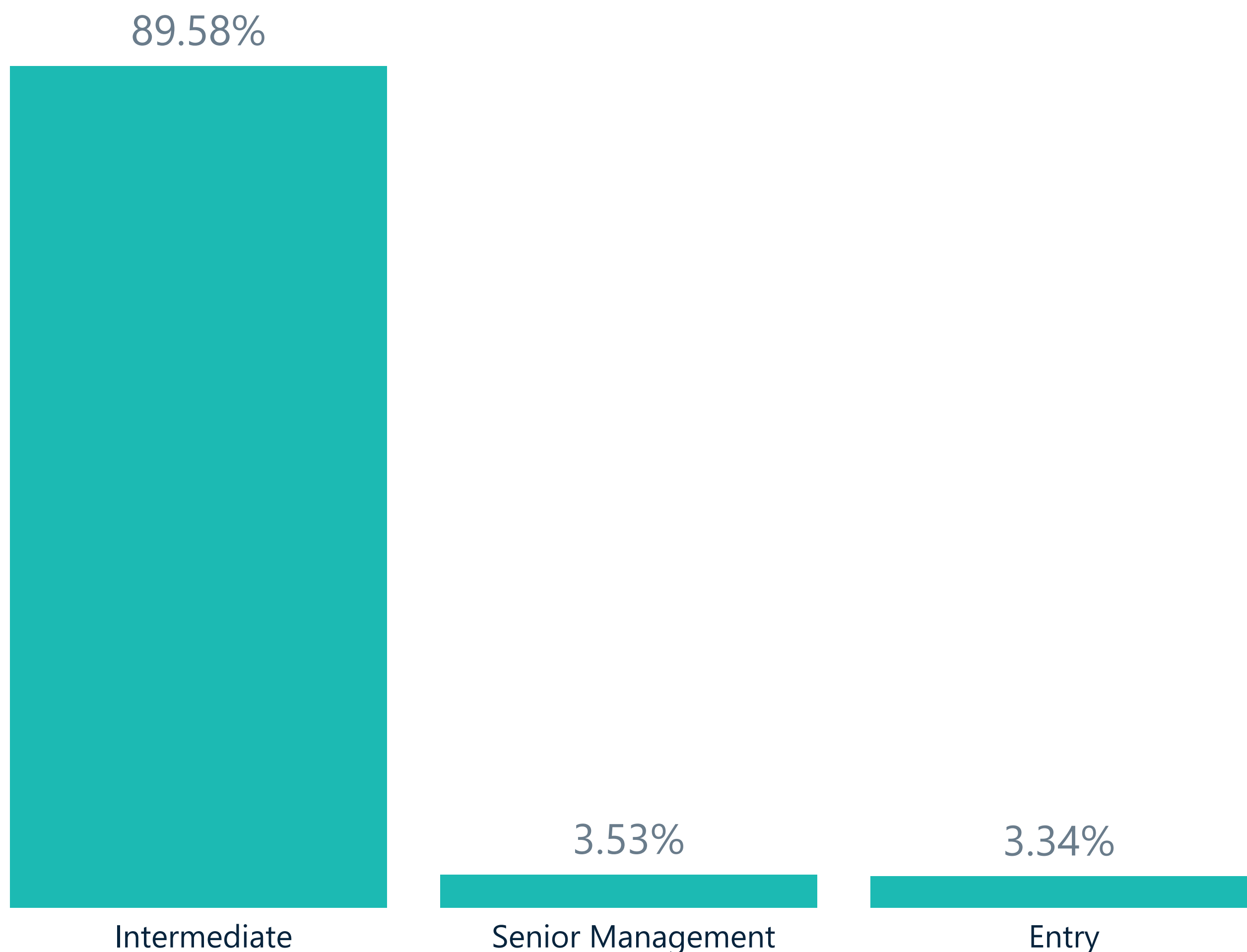
## Employment Flexibility

percentage of job opportunities



## Top 3 Employment Levels

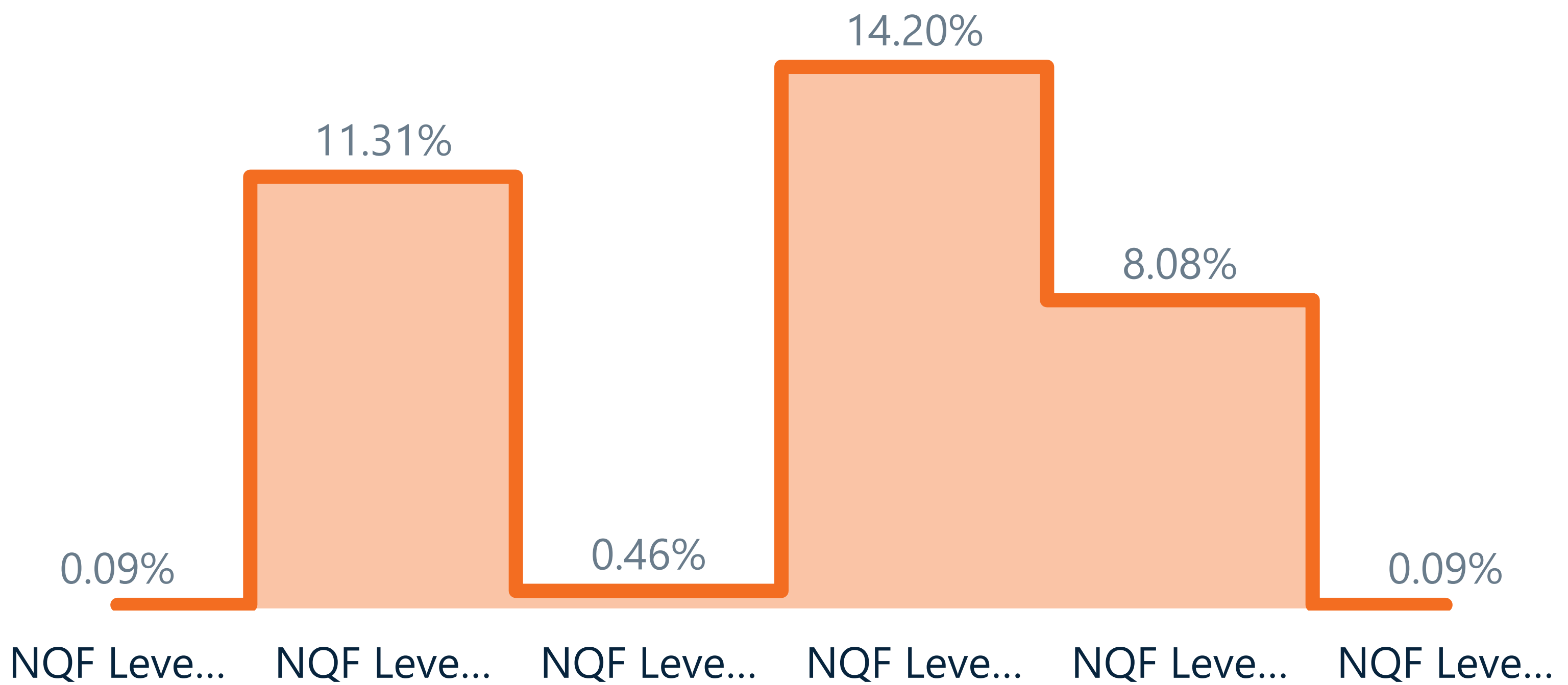
by percentage of job opportunities



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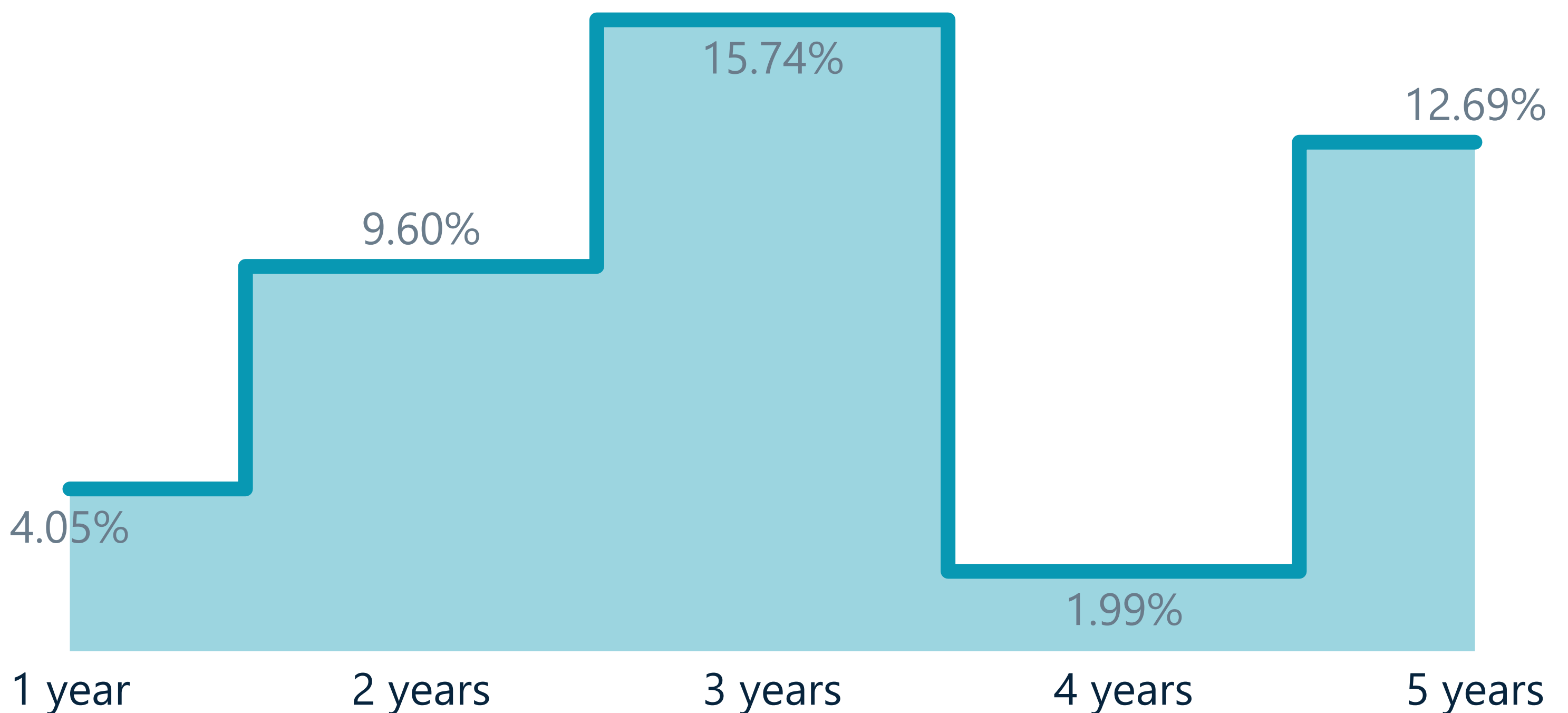
## Top 5 Minimum Qualification Level

by percentage of job opportunities



## Top 5 Minimum Years Experience

by percentage of job opportunities





# Credit Authorizers, Checkers, and Clerks



## Top 10 Required Skills

|  |           |
|--|-----------|
| <b>Time Management</b>   |           |
| Managing one's own time and the time of others.  | <b>1</b>  |
| <b>Service Orientation</b>   |           |
| Actively looking for ways to help people.  | <b>2</b>  |
| <b>Writing</b>   |           |
| Communicating effectively in writing as appropriate for the needs of the audience.   | <b>3</b>  |
| <b>Complex Problem Solving</b>   |           |
| Identifying complex problems and reviewing related information to develop and evaluate options and implement solutions.              | <b>4</b>  |
| <b>Speaking</b>  |           |
| Talking to others to convey information effectively.   | <b>5</b>  |
| <b>Negotiation</b>   |           |
| Bringing others together and trying to reconcile differences.  | <b>6</b>  |
| <b>Coordination</b>  |           |
| Adjusting actions in relation to others' actions.  | <b>7</b>  |
| <b>Active Learning</b>   |           |
| Understanding the implications of new information for both current and future problem-solving and decision-making.                   | <b>8</b>  |
| <b>Monitoring</b>  |           |
| Monitoring/Assessing performance of yourself, other individuals, or organizations to make improvements or take corrective action.    | <b>9</b>  |
| <b>Critical Thinking</b>   |           |
| Using logic and reasoning to identify the strengths and weaknesses of alternative solutions, conclusions, or approaches to problems. | <b>10</b> |



# Credit Authorizers, Checkers, and Clerks



## Top 5 Required Knowledge

|   |          |
|---|----------|
| <b>Customer and Personal Service</b>  |          |
| Principles and processes for providing customer and personal services. This includes customer needs assessment, meeting quality standards for services, and evaluation of customer satisfaction.      | <b>1</b> |
| <b>Administration and Management</b>  |          |
| Business and management principles involved in strategic planning, resource allocation, human resources modeling, leadership technique, production methods, and coordination of people and resources. | <b>2</b> |
| <b>Computers and Electronics</b>  |          |
| Circuit boards, processors, chips, electronic equipment, and computer hardware and software, including applications and programming.  | <b>3</b> |
| <b>Sales and Marketing</b>  |          |
| Principles and methods for showing, promoting, and selling products or services. This includes marketing strategy and tactics, product demonstration, sales techniques, and sales control systems.    | <b>4</b> |
| <b>Education and Training</b>   |          |
| Principles and methods for curriculum and training design, teaching and instruction for individuals and groups, and the measurement of training effects.  | <b>5</b> |



# Credit Authorizers, Checkers, and Clerks



## Top 10 Required Technology Skills

|  |   |
|--|---|
| <b>Spreadsheet software</b>                              |   |
| Microsoft Excel  | 1 |
| <b>Instant messaging software</b>                        |   |
| Twitter  | 5 |
| WhatsApp   | 8 |
| <b>Object or component oriented development software</b> |   |
| Python   | 2 |
| <b>Enterprise resource planning ERP software</b>         |   |
| Oracle NetSuite  | 9 |
| SAP Business One   | 9 |
| <b>Internet browser software</b>                         |   |
| Google   | 3 |
| <b>Web page creation and editing software</b>            |   |
| Facebook   | 3 |
| <b>Analytical or scientific software</b>                 |   |
| SAS  | 5 |
| <b>Business intelligence and data analysis software</b>  |   |
| Tableau  | 7 |